



wisconsin department of  
**children & families**

201 East Washington Avenue, Room E200

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Governor Scott Walker  
Secretary Eloise Anderson

Division of Early Care and Education  
*Bureau of Quality Improvement*

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February 18, 2013

Children Are Our Specialty  
c/o Stacy Ransom  
3711 Teal Lane  
Janesville, WI 53546

Dear Stacy,

This letter is to inform you that your organization's application for Children Are Our Specialty (CHAOS) has been reviewed and beginning on February 18, 2013 can be recognized as a Professional Association by YoungStar as defined under Business and Professional Practices indicator C.3.4 in the YoungStar evaluation criteria.

Please inform the membership that the above organization has been recognized.

Individual active membership and participation both must be verified by the following:

1. Attendance at four meetings per year; either regular meetings of the association/support group or of committees/groups/teams per year (in person or by phone or web conference). Meeting schedules, agendas, notes/minutes of the meetings will provide documentation of active participation.\*
2. Proof of current membership by family provider or Center Director and/or administrator either by membership cards, letters and/or invoices with dates of membership.

It is the individual responsibility of the Director and/or administrator or family provider to provide the documentation to the Technical Consultant or Formal Rating Observers and not the recognized association.

\*If a Director or family provider belongs to more than one organization and attends a total of four meetings across multiple organizations (for example: 2 NAEYC meetings and 2 BCDI meetings) per year, this would meet the requirement for this indicator.

If you have any question, please let us know.

Sincerely,

Bridget Cullen,  
Program and Policy Analyst, YoungStar  
Bureau of Quality Improvement

F 608.267.2200 [dcf.wi.gov](http://dcf.wi.gov)